The Regular Monthly Meeting of Dupont Borough Council was called to order at 6:03pm on Tuesday evening, February 11, 2025 by President of Council, Stanley Knick.

Pledge of Allegiance.

Roll Call:

Mr. Knick – Present
Mr. Karkut – Present
Mr. Jones – Present
Mr. Kowalczyk – Present
Mr. Price – Present
Mayor Lello – Present

MOTION TO ADOPT THE MINUES OF THE JANUARY 14, 2025 REGULAR MEETING AND PLACE ON FILE. (correction to minutes to include Eric Danaher, Part time police appointment)
Motion: Mr. Jones
Second: Mr. Karkut
Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Karkut, yes; Mr. Price, yes; Mr. Jones, yes.
Motion Carried 5/0.

MOTION TO ACCEPT THE CORRESPONDENCE.
Motion: Mr. Karkut
Second: Mr. Jones
Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Karkut, yes; Mr. Price, yes; Mr. Jones, yes.
Motion Carried: 5/0.

MOTION TO APPROVE BILLS FOR PAYMENT.
Motion: Kowalczyk
Second: Mr. Price
Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Karkut, yes; Mr. Price, yes; Mr. Jones, yes.
Motion Carried: 5/0.

MOTION TO APPOINT PART TIME POLICE FROM FEBRUARY 11, 2025 TO THE NEXT REGULAR MEETING OF COUNCIL WITH NO GUARANTEE OF WORK: Bryan Besecker, Duane Saunders, Jennifer Polemitis, Christopher Fargione, Michael Sniscak, Bryan Morris, Bryan Jacobosky, Eric Danaher
Motion: Mr. Jones
Second: Mr. Kowalczyk
Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Karkut, yes; Mr. Price, yes; Mr. Jones, yes.
Motion Carried 5/0.

REPORTS:
Treasurer's Report: Submitted by Albert B. Melone, Business Consultant
General Fund - $48,688.87
Payroll Fund - $628.08
Refuse Fund - $194,903.03
Sewer Maintenance Fund - $328,194.44
Liquid Fuels Fund - $86,304.17
Police Pension Fund - $1,082,758.23
Special Fund - $43,458.79
Clock Fund - $415.14

Tax Collector Report:
No Report this month. The 2025 County/Municipal Bills will be out February 19th. Rebate Period Ends 4-18-25. Tax Collector Hours at Borough Building are Monday and Tuesday, 4:30 to 6:30 during rebate period.

Mayor Report: None

Police Report: Chief Doran read the monthly statistical report as follows: traffic citations issued-40; non traffic citations issued-2; appearances in county court-7; appearances in magisterial court-32; motor vehicle accidents-7; assist to EMS/Fire-8; assist to other police dept. – 13; alarms-1; thefts-2; disorderly conduct-8; domestic reports-4; suspicious activity-4; assault/harassment-3; drug offense-2; miscellaneous calls-37; building checks-32; code enforcement/rental inspection-9; Car#1 – F150 – 64,654; Car#2-Explorer-31,283; Car#3-Explorer-30,376. Magistrate Fines Collected - $1,970.92.

Solicitor Report: No Report, Not in Attendance

Engineer's Report: Bob Naegele updated on the following: (1) Chapter 94 Report was complete and Patty will confirm LLVSA received it (2) PA One Call Meeting in Quail Hill for Astound. They have not started work yet. Last we talked to them they are not cutting the roads, they will drill. Stan added we will not allow the road cuts. Patty stated they were supposed to stop by with the permit applications last week but as of today they have not. Bob suggested waiting for the paperwork on their scope of work and involve the solicitor. (3) CDBG and OCD projects for ADA ramps and building demolition. Bob asked Patty to call and confirm the funding is in place and we can get ready to bid out the work. (4) Bob discussed four open grants which are due by May 31st including Flood Mitigation, Watershed Restoration, PA Small Water & Sewer, and Greenways Trails and Recreation. Patty added that the Watershed Restoration can be for bank stabilization for Collins Creek and Greenways Trails and Recreation can be for the field behind the high rise. Bob stated PA Small Water and Sewer Program can be for stormwater, pipes, inlets for any paving projects planned in the Borough. (5) HVAC contractor – we have been back and forth and we are struggling to get it moving. We haven't paid them anything. We did issue the notice to proceed. We need a schedule from them. Patty asked for the contact information, Bob

explained Scranton Electric. (6) The garage and police building, our office made a recommendation to meet with the costars contractor to go over the scope of work and see if we are on budget. There is no contractual obligation but a sit down will get us an idea of where we are at. Stan agreed this should be a priority to get this done. Bob will set a meeting with the contractor next week do discuss scope of work and budget. (7) Patty received the letter from DEP regarding the PRP. Over the five year permit window we were obligated to reduce the sediment and contributions to Chesapeake Bay pollutants. Our last round of submittal said we were close, but we didn't get there. The flood mitigation project we took credit for. They are still going back and forth on how much credits they will give us for that project. So for instance if we do another project on Collins Creek, that should give us enough credit to meet the requirements for the next cycle. That project by our calculations would remove 22,000 lbs of sediment from Chesapeake Bay. You need another 12,000 to meet requirements. So other maintenance work would also count toward credit. (8) Parking on Second Street – Bob noted he was forwarded the schematic along with the letter requesting angle parking. He feels we need more information such as the width of the street, the garage across the street. There are two commercial garage doors there. Mr. DeMarco, requester, spoke about the plans. Mark talked about the parking situation, not having a problem with it as long as done correctly. That is a dead end street, if they are pulling in at an angle referring to Holy Mother of Sorrows which is on a one way street. Second Street is a dead end street but if pulling at an angle they will be backing down through the intersection. Mark feels a 90 degree angle would be better. All agreed to meet on site to discuss the proposal. Mark also mentioned what if cars are parked on the other side. Mr. DeMarco reached out to the engineer to inquire what else is needed. Bob responded dimensions would help cross section dimensions. Concerns on who will be parking on the opposite side of the street was an issue.

Stan asked about the garage and if there is a sketch. Bob mentioned the grant application and he met out there a few times for measurements and pulling back the hill a little bit. With the contractor here, they will walk through it with us for cost effectiveness. Stan asked about water and sewer back there. Patty stated there is water and sewer back there. Stan stated there is a concrete pit up on the hill. Patty also questioned zoning and whether it is in the flood zone. Bob will pull the flood maps and look at that area. Worst case is to elevate it a little. Bob asked if there is plans for electric and plumbing. Stan stated yes he wants a rest room in there for the workers.

Fire Dept. Report: Fire Chief Don Hudzinski, Jr. read the report for January 2025. Total Incidents-20. Paid staff responses-12; volunteer responses-8. Fire alarm-1; structure box-1; commercial structure-1; motor vehicle accident-4; public assist-1; tree down-1; aircraft-1; EMS Assist-9; Rental-1. Dupont Borough-15; Hughestown Borough-1; Pittston Township-1; Avoca-2; Duryea-1.

EMS – Mr. Jones noted that from the report, Hughestown responded in Dupont 46 times for the month of January.

EMA – Mr. Jones noted he spoke with Andy at the 911 Center and we do have a mass casualty incident box alarm that is set up for the borough. There are very few municipalities in Luzerne County that have one. It is for a major incident, if there is a lot of victims there is specific protocol to follow and it is set up with Dupont Fire Chief Donny and Hughestown Chief Jamie Merlino. He also said that the letters that went out for the different disabilities area in the system and are live now so if anyone has any other information they would like entered, they can go on the website called SMART 911 and make an account, address, and any information you want added such as medicines etc. and it will pop up to emergency responders going to your address for an emergency. We are also hosting a class here at some point throughout the year for the elected officials called the G402 class. It is actually a requirement and any elected official or borough employee can attend. They go over different protocols to follow for a big emergency.

Code Enforcement Report: Mr. Jones reported: 6 Notice of Violations issued; 1 property posted unfit; 2 rental inspections; 1 case closed. Letters went out for the rental inspections for this year and are being returned. Rental inspections will start picking up now. The guys are actively scheduling them.

Crime Watch Report: Mr. Price noted the first meeting of the year was held January 28th. There was not a lot to discuss. They talked about the Christmas party a little bit. The next meeting is February 25, 2025 at 7 pm in the borough building. Hope to see more people at it.

Council President's Report:
Mileage: Packer- 7,820; 3500- 16623; Recycler- 45,680 ; 6500- 779; Mack - 5,381; Green pickup-9,921; Bucket Truck-1,270. Trash – 61.24 tons; Comingle 4.09 tons, Cardboard 7.73 tons. Stan updated on the Act 120 Program at LCCC. President Yudichak contacted Stanley regarding a letter of Support from Dupont Borough. Chief Doran provided the letter to LCCC. The Election Site has been changed from the VFW to the Dupont Municipal Building. Stan also addressed Bob with reference to the upcoming and pending projects: Hose Co., Basketball Courts, Garage, and Police Security Entrance, and walking trail. Bob noted there are funds left over for the walking trail and he will check the numbers to see where we are at.

MOTION TO ACCEPT THE REPORTS.
Motion: Mr. Kowalczyk
Second: Mr. Jones
Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Karkut, yes; Mr. Price, yes; Mr. Jones, yes.
Motion Carried 5/0.

MOTION TO APPROVE TAN NOTE OF $40,000 FROM SEWER FUND TO GENERAL FUND UNTIL RECEIPT OF TAXES
Motion: Mr. Jones
Second: Mr. Karkut
Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Karkut, yes; Mr. Price, yes; Mr. Jones, yes.
Motion Carried 5/0

MATTERS FROM AUDIENCE:
No matters or questions from those in attendance.

MATTERS FROM COUNCIL AND MAYOR:
Mr. Jones – Be Safe with the weather coming up. Happy Valentines Day
Mr. Kowalczyk – Happy Valentines Day, Pray for Spring
Mr. Karkut – Be Careful, Very Icy, especially senior citizens. Happy Valentines Day.
Mayor Lello – Food Drive Feb. 27, 2025 and we are always looking for volunteers. Happy Valentines Day, and thanked the DPW department employees for their services during the recent storms. Alberta Warunek added a comment about Ed from DPW who is reliable and dependable and helped her with a situation after hours.
Mr. Price – Happy Valentines Day, Can't wait for Spring. Be careful out there.
Mr. Knick – Happy Valentines Day, Be Careful.

Mr. Perrins, thanked Council and Mayor for their card offering condolences to the family in the passing of his mother.

With no further business, the meeting adjourned at 6:27 pm by unanimous vote.

Respectfully submitted,

Patricia McDonald
Secretary

Adopted and Approved

Stanley Knick Jr.
Council President